



GSTIN: 32AAACI2799F1ZN



PURCHASE ENQUIRY

By Speed Post

ISSUED FOR BIDDING

For IREL(India) Ltd.,

CM (Commercial)

For Registered vendors of IREL(India)Ltd,Chavara

Name of NIT : SUPPLY OF ALUMINIUM PLAIN SHEET

Enquiry No/ **നിവിദ്യ രചന :** CH/P/F-124/LT122/1920

Date / **തീയതി :** 29-08-2019

Last date of Submission **19-09-2019 14:30 h**

Due date of Opening / **19-09-2019 15:00 h**

SlNo	Itemcode	Item Description	HSN	UNIT	Qty	Rate	Value	Tax %	Value
1	42-0598	ALUMINIUM PLAIN SHEET 1MM THICK 8'X4' (244 X 122CM)		NO	10				
2	42-0606	ALUMINIUM PLAIN SHEET 2MM THICK 8' x 4' 8'X4 (244 X 122CM)		NO	10				
		MAKE: HINDALCO / JINDAL							

Estimated Value : **71,000.00**

1. Terms of Price shall be F.O.R. IREL (India) Ltd. Stores, Chavara. Offers otherwise or without freight charge are liable to be rejected.
2. Payment Terms shall be 100% within 30 days of receipt & acceptance of material at IREL Stores, Chavara.
3. Validity of Offer shall be 45 Days from the date of opening of tender. Offers with lesser validity are liable to be rejected.
4. Freight Component in Rs. (If not included in the quoted rate):
5. Delivery Time in days (If different from tender condition):
6. Guarantee/Test certificates:
7. State whether MSE/Udyog Adhar Memorandum holder:
If yes, submit proof, including whether Women / SC / ST Entrepreneur, to avail MSE benefits, which are attached.
8. Provide your GSTIN number (mention Exempt if not coming under GST):
9. In case you are unable to submit offer this tender, you may send us a 'regret letter/email' stating why you are not able to submit offer. Your 'regret letter/email', if any, shall reach us before the date of opening of the tender.
10. If you do not participate meaningfully in our tenders, your rating as Vendor will be adversely affected and this will result in your elimination from the 'List of Registered Vendors' of IREL (India) Ltd., Chavara.
11. In case there is any addition/deletion in the list of your items/services, you may send us the details separately to enable us to update your Vendor Registration and address you effectively while floating tenders.

Note : FOR DESTINATION PRICE SHOULD BE QUOTED, WITHOUT WHICH THE OFFER CANNOT BE CONSIDERED STRICTLY.

Signed and Sealed by the Vendor with Date

General Conditions of Enquiry

1. Submission of offers: Offers, along with our tender forms and drawings, if any, duly signed, shall be submitted in sealed covers superscribed with enquiry / tender no and due date and the bidder's name and address. The bids shall reach us / be dropped in our tender box on or before the due date and time. If required, samples shall also be submitted along with the offer.
2. Bids/Tenders through Telex / FAX / Telegram / Email shall not be accepted, except in the case of Proprietary tender / enquiry.
3. Offer should be free from overwriting and/or erasures. Corrections or additions, if any, should be self-attested.
4. Unless otherwise specified by the bidder, the price quoted shall be assumed to be in Indian rupees and shall be for supplies on 'F.O.R. IREL (India) Limited, Chavara' basis and should be excluding transit risk in case it is Ex-Works / FOB/CIF.
5. Bidder should submit price for supply/erection/services etc. separately, if required. They should also indicate the rates for services of their personnel for supervision, separately, in case we decide to undertake the erection / installation departmentally.
6. The rate quoted shall include all taxes, duties, etc. that are applicable. Offer shall clearly indicate the applicable rate / amount for each component. If nothing is specifically mentioned in the offer, it shall be construed that the rate is all inclusive.
7. The bidders are required to quote firm price, valid for a minimum of 45 days from the date of opening of the tender / enquiry.
8. The bidder shall mention the delivery period required for them to execute the order, as against the requirement of the tender.
9. IREL (India) Limited reserves the right to accept or reject in part / full any or all tenders / enquiries without assigning any reason whatsoever.
10. IREL (India) Limited also reserves to waive, in whole or in part, any of the clauses mentioned herein.
11. Evaluation of bid: Unless provided for otherwise, **techno-commercially acceptable bids shall be evaluated on Overall L₁ basis** for placement of order. However, IREL (India) Limited reserves the right to split the order (item-wise / quantity-wise) among the bidders, if required, to IREL (India) Limited's benefit.
12. Payment terms: Within 30 days of receipt and acceptance of goods at site / IREL (India) Limited, Chavara after due inspection, acceptance and certification by the official concerned. Unless provided for otherwise in the contract, payment shall be released only after completion of the entire supply. In case the bidder requests for any payment terms other than those stipulated above, IREL (India) Limited reserves the right to reject / accept the terms. If accepted, IREL (India) Limited will load a factor @12% (Twelve) while evaluating the bid.
13. Period of contract: Time is of the essence in the contract. The time indicated in the Purchase Order is for delivery of goods at IREL (India) Limited Stores, Chavara / at the designated site and shall be strictly adhered to, failing which LD would be applicable (See Cl. 18).
14. ~~Earnest Money Deposit (EMD): If applicable, bidder shall enclose with the offer an EMD for the amount specified in the tender form by way of crossed Demand-Draft drawn in favour of Indian Rare Earths Limited payable at any scheduled bank, Chavara / Kollam. EMD shall bear no interest. EMD will be refunded to the unsuccessful bidders after finalisation of the tender. Persons/companies/firms having valid registration with National / State Small Scale Industries Corporation are exempted from payment of EMD, subject to submission of documentary evidence. Tenders received without EMD are liable to be rejected. EMD (without interest) will be adjusted as part of Security Deposit in the case of successful tenderer. (The successful tenderer shall, hereinafter, be referred to as "Supplier").~~
15. ~~Bids once accepted if modified during validity period without the express consent of IREL (India) Limited shall result in forfeiture of EMD. Failure in prompt order acceptance / timely supply / remittance of Security Deposit (SD) may also lead to forfeiture of EMD.~~
16. Security Deposit: As applicable to the contract, the supplier shall remit SD equivalent to 5% of the total contract value (inclusive of EMD) for the due fulfilment of the contract. This may be submitted by way of DD drawn in favour of IREL (India) Limited, Chavara payable at Chavara on any scheduled bank or in any other form acceptable to IREL (India) Limited. The SD shall be i) forfeited in the event of non- / unsatisfactory execution of the order, ii) refunded, without interest, after satisfactory execution of the order.
17. Inspection and acceptance: Until certified as conforming to the P.O. on inspection at its stores, IREL shall not be deemed to have accepted the goods / supplier shall not be deemed to have delivered the goods as per the P.O.
18. Liquidated Damages (LD): For delays attributable to the supplier / contractor, LD shall be levied at the rate of 0.5% per week or part thereof on the value of unfinished supplies for each week of delay, subject to a maximum of 5% of the total contract value.
19. Cancellation: IREL (India) Limited reserves the right to cancel the P.O., in whole or part thereof, without assigning any reason whatsoever, against 2 weeks' written notice to the supplier if they (i) fail to supply goods in accordance with the PO (ii) go bankrupt or go into liquidation (iii) fail to deliver the goods on time (iv) fail to replace the rejected items promptly to the satisfaction of IREL (India) Limited (v) fail to comply with any contractual requirements like timely remittance of Security Deposit and / or commit breach of any of the contractual terms and conditions (vi) indulge in unlawful activities and fraud.
20. In the event of cancellation of the P.O. in full or part, IREL reserves the right to get the balance work executed through any other agency at the risk and cost of the supplier / contractor.
21. Arbitration: All disputes or differences arising out of or in consequence to the contract shall be settled by the sole arbitrator appointed by IREL (India) Limited in accordance with the provisions of the Arbitration and Conciliation Act 1996. The venue of arbitration shall be Kollam.
22. Force Majeure: Either party shall be exempted from performance of the contract by circumstances beyond its reasonable control, including, but not limited to, acts of God, governmental action, war or national emergency, riot, civil commotion, fire, explosion, flood, epidemic, lock-out, strike or other labour disputes (whether or not relating to either party's workforce) or restraints or delays affecting carriers.
23. Jurisdiction: In the event of disputes, the same will be subject to exclusive jurisdiction of the Courts of Kollam, Kerala.

O/c to: CM (Co Indentor copy to :

Benefits to Micro and Small Enterprise (MSE)

1. Micro & Small Enterprises (MSEs) registered with National Small Industries Corporation (NSIC) are eligible for the following benefits:
 - (a) Issue of Tender Document free of cost
 - (b) Exemption from payment of Earnest Money Deposit
 - (c) Price preference up to 15%.
 - (d) Relaxation of prior experience / prior turnover criteria as per prevalent Govt. norms.
2. In tender, participating Micro and Small Enterprises quoting price within price band of L1+15% shall also be allowed to supply a portion of the requirement after they bring down their price to L1 price, in a situation where L1 price is from someone other than a Micro and Small Enterprise. Such Micro and Small Enterprise shall be allowed to supply at least 25% of total tendered value or as per existing MSE rules.
3. In case of more than one MSE coming in the price band of L1+15%, the quantity allotted to MSEs shall be shared in equal proportion among such MSEs, provided all of them bring down their price to L1 price.
4. Out of 25% procurement from MSEs, 4% is earmarked for MSE units owned by Scheduled Caste / Scheduled Tribe (SC/ST) entrepreneurs and 3% for women-owned enterprises. Tenderers are required to state clearly if they are SC/ST entrepreneurs or women-owned enterprises.
5. MSEs are required to submit along with their offer, Udyog Aadhaar Memorandum or valid Registration Certificate issued by NSIC / DIC / KVIC / KVIB / Coir Board / Directorate of Handicrafts and Handlooms or valid certificate issued by any other body specified by Ministry of MSME. Benefits available to MSEs will not be provided to those MSEs who submit such documents after opening of the bids. Any changes to the Public Procurement Policy of the Govt. of India as notified from time to time shall be applicable to this contract. MSEs claiming benefits available through registration with the above bodies have to clearly mention whether their offer is to be considered by IRELIL for grant of MSME benefits.
6. The above benefits available to MSE bidders shall be provided only to those MSE bidders who submit Udyog Aadhaar Memorandum or certificate issued by NSIC/DIC/KVIC/KVIB/Coir Board/ Directorate of Handicrafts and Handlooms or any other body specified by Ministry of MSME and upload the same in CPP (Central Public Procurement) Portal.

Price Schedule Format

(Bidders are advised to fill details for items offered)

1	2	3	4	5	6	7	8	9 (*)
Item as per Enquiry	Unit	Qty.	Basic Rate	GST%	P&F	Freight	Insurance	Total

(*) - Column 9 above shall indicate Total landed cost at Stores, IREL (India) Ltd., Chavara.

Delivery (Place) :
Discount :
Delivery Period :
Guarantee / Warranty :
Validity Period of offer :
Payment Terms :
Your reference No. & Date :