



आईआरईएल (इंडिया) लिमिटेड IREL (India) Limited

(Formerly Indian Rare Earths Limited)

(भारत सरकार का उपक्रम) (A Government of India Undertaking)

CIN: U15100MH1950GOI008187 Website: www.irel.co.in

ISO 9001: 2015, ISO 14001: 2015 & ISO 45001: 2018 Company



Schedule of Tender

2025_IREL_231720_1 Dated:02/04/2025
IREL (O)/HRM/Event Mgt./2025
Event management for inauguration function towards supply of potable water from Desalination plant to Public.
Limited Tender. (Only for Empanelled vendor As per EOI Ref no- OS/HRM/Estt./Event and CPPP ID- 2024_IREL_181064_1)
Empanelled parties against above EOI should quote their rate through CPPP portal site: etenders.gov.in (Hard copy offer will not be accepted)
02/04/2025 12:00 PM
Rs. 23,62,266 /- (Inclusive of GST)
07/04/2025 12:00 Hrs
08/04/2025 12:30 Hrs
NIL
30 days from date of opening of Price bid
Within 10 days from commencement of work as instructed by EIC.
General Instructions: Scope of Work Price Bid

उड़ीसा सैंण्ड्स कांप्लेक्स, माटिखालो (डाक) छत्रपुर (गंजाम) , ओडिशा – 761045 , भारत Orissa Sands Complex, Matikhalo (P.O) Chatrapur (Ganjam), Odisha-761045 फोन/Tel. : 06811-257890-95 फैक्स/Fax : 06811-257988

पंजीकृत कार्यालय : प्लाट नं. 1207, वीर सावरकर मार्ग, सिद्धि विनायक मंदिर के पास, प्रभादेवी, मुंबई – 400 028 Regd. Office: Plot no:1207, Veer Savarkar Marg, Near Siddhi Vinayak Temple, Prabhadevi, Mumbai-400 028

General Instructions:

IREL(India)Limited invites online tenders from the limited bidders to participate in our tender the mode of which happens to e-Procurement System (Online Part I - Price Bid through https://etenders.gov.in

Part I (Price bid) will be opened electronically of only those bidder(s) whose Part I (Techno-Commercial Bid) is found to be Techno-Commercially acceptable by IREL(India)Limited, OSCOM.

- (i) If a firm quotes "Nil" charges/consideration, the bid shall be treated as unresponsive and should not be considered for comparative statement.
- (ii) This tender document consists of Annexure to Invitation to tender detailing terms and conditions, Annexure-I "Price Schedule", Ethics in tendering, Undertaking to be submitted by the tenderer, General Conditions of the Contract and the BG formats for EMD and SD submission. The tenderer has to go through the same before filling up the required documents.
- (iii) Fax/Email offer will not be considered except in cases wherein it has been called for Fax/Email offers.
- (iv) IREL (India) Limited reserves the right to reject the tender received without clear sealing & marking, without requisite TDC/ EMD OR in case the envelop containing the offers is not superscribed with the details of TDC/EMD enclosed therein. Pl. refer SI No. 3, 5 & 6 of "Annexure to Invitation to tender".

<u>N A M E</u>	<u>email-id</u>	<u>Landline No.</u>	Mobile No.
Shri R S Sabat, GM (Purchase) & I/c Marketing	purchase-os@irel.co.in	06811-257890 - 95 Extn 150	+91 8280402609
Smt S K Sinha, Mgr (Purchase)	sksinha@irel.co.in	06811-257890 - 95 Extn 150	+91 7978132875

Bidders may please note that IREL(India)Limited RTGS / NEFT details are given below:\

GST Number : 21AAACI2799F1ZQ
Account Name : IREL(India)Limited
Name of the Bank : State Bank of India

Branch : Matikhalo Branch, IRE Ltd Campus

Account No. : 10546942016 IFSC : SBIN0006086 MICR Code : 761002521

1.0 SECURITY DEPOSIT, PERFORMANCE BANK GUARANTEE & RETENTION MONEY

The successful tenderer (referred as successful bidder) is required to furnish Demand draft/ Bankers Cheque or Bank Guarantee as per Format-II of Annexure, in favour of IREL(India)Limited, OSCOM, for an amount equivalent to **Five(5) percent** of the contract value towards Security Deposit towards the satisfactory performance of the contract, within 30 (Thirty) days of the issue of order or commencement of work at site, whichever is earlier. The same is to be forwarded to SM (Materials), I/C Purchase Department. However, if EMD is submitted in the form of Bank Guarantee, the same shall not be converted to SD BG and as such fresh Bank Guarantee towards Security Deposit is to be submitted

The SD shall not bear any interest, and is liable to be forfeited for unsatisfactory completion or on abandonment of the supply/ work order. Additional amount of SD due to enhancement in scope of work is to be submitted by the successful tenderer.

2.0 Exemption from payment of SD:

Public Sector Undertakings, State Government undertakings, may be exempted from payment of SD at the sole discretion of IREL(India)Limited

3.0 FORFEITURE OF SECURITY DEPOSIT

The SD money shall stand forfeited in favour of IREL(India)Limited, without any further notice to the contractor in the following circumstances:

- (i) In case of any failure whatsoever on the part of the Supplier/ contractor at any time during performance of his part of the contract including the extended periods of contract, where notice is given and time for rectification allowed.
- (ii) If the Supplier/ contractor indulges at any time in any subletting/ sub-contracting of any portion of the supplies/ works without approval of IREL(India)Limited.
- (iii) If the Supplier/ contractor abandons the supply /order.

4.0 EFFECT AND VALIDITY OF BID:

- (i) The submission of any bid connected with these documents and specifications shall constitute an agreement that the bidder shall have no cause of action or claim against IREL(India)Limited for rejection of his bid.
- (ii) The bid shall be valid for a period as mentioned above

5.0 RIGHT TO REJECT THE TENDER:

- (a) IREL(India)Limited reserves the right to reject any tenders whatsoever without assigning any reason thereof.
- (b) IREL(India)Limited. reserves the right to modify/ add/ reduce the scope, either in whole or in part any of the clauses mentioned herein without assigning any reason thereof. This right includes right of division of the work / bill of quantities among various tenderers to the advantages of IREL(India)Limited. The tenderers on their part shall accept such part offered by IREL(India)Limited.

6.0 GST COMPLIANCE

The supplier of goods or services or both shall indicate all the particulars/contents as required under CGST/SGST/IGST/UTGST provisions read with rules made there under including the following.

- I. Correct Name, Address and GSTIN of the supplier / Recipient
- II. Invoice should be raised as per the GSTIN format.
- III. Correct classification of supply of goods or service or both according to the provision as required in the statute.
- IV. The supplier / Contractor shall issue Original Copy of Tax Invoice to IREL(India)Limited based on which ITC can be claimed.
- V. Supplier / Contractor shall declare that supply date as mentioned in the invoice shall be disclosed in the concerned relevant month return.
- VI. Bidder shall declare that Supplier / Contractor will compensate the ITC if not allowed to IREL(India)Limited due to Non Disclosure or improper disclosure or wrong filing of GST returns.
- VII. The supplier of goods has to issue waybill as and when required as per the provisions of GST law for supply of goods.
- VIII. IREL(India)Limited reserves the right to deduct / withhold taxes as per prevailing provisions of GST Law.

7.0 INSPECTION OF SITE AND OTHER CONDITIONS:

Once the tenderer submits his bid, the following are fully understood by both the parties (i.e. IREL(India)Limited and the Tenderer) binding on them:

- (a) Before the tenderer submits his offer, the tenderer is deemed to have carefully examined the Technical Specification, General and Special Conditions of Contract and other details relating to tender requirement and fully acquaint himself as to all conditions and matters which may in any way affect the work or the cost thereof. The bidder shall be deemed to have obtained on his own and independently all necessary information for the purpose of preparing the bid and his bid as accepted shall be deemed to have taken into account all contingencies as may arise due to such information or lack of the same.
- (b) IREL(India)Limited shall not entertain any request for clarifications from the bidders regarding such local conditions. Any neglect or omission or failure on the part of the bidder in obtaining necessary and reliable information as stated above or on any other matter affecting the bidder shall not relieve him from any risks or liabilities or the entire responsibility for completion of the work in accordance with the tender document.
- (c) The bidder shall be deemed to have acquainted himself with the Indian Income Tax Act, 1961, Indian Companies Act, 1956, Indian Customs Act, 1962, Indian Electricity Act 2003, Factories Act 1948, Indian Mines Act 1952, Pollution Control Regulation and other related Acts & Laws prevalent in India and as amended from time to time.

8.0 NO CLAIM FOR COMPENSATION FOR SUBMISSION OF TENDER:

The tenderer whose tender is not accepted shall not be entitled to claim any costs, charges, expenses of and incidental to or incurred by him through or in connection with his submission of tender, even though IREL(India)Limited may elect to withdraw the invitation to tender.

9.0 RISK PURCHASE CLAUSE

After award of the contract, if the tenderer fails to execute the supply as per tender or at any time repudiates the order, IREL(India)Limited have the right to forfeit the EMD and invoke the security deposit and execute the order from other agencies at the risk and cost of the tenderer. The cost difference between the alternative arrangements and total contract value will be recovered from the tenderer along with other incidental charges. In case of execution of order through alternative sources and if price is lower, no benefit on this account will be passed on to the tenderer.

If a firm quotes "Nil" charges/consideration, the bid shall be treated as unresponsive and should not be considered for comparative statement.

10.0 RELATED PARTY:

Bids submitted by related parties in which there seems to be collusion are liable to be rejected. Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial and /or operating decision.

11.0 LEGAL JURISDICTION:

Without prejudice Civil court of Chatrapur, Dist-Ganjam (Orissa-761020) shall have jurisdiction to deal with or to decide any legal issue or dispute whatsoever arising out of this tender.

In case of any clarifications w.r.t the tender, Email may please be forwarded vide Email to purchase1-os@irel.co.in.

12.0 ETHICS IN TENDERING & OTHER BUSINESS DEALINGS

IREL(India)Limited, a Government of India Undertaking, under the administrative control of Department of Atomic Energy is doing its business as per the rules and regulation of the Public Sector Undertaking and other statutory agencies. The business is done in an ethical, rational & impartial manner with good Corporate Governance.

In our endeavour to be more transparent in our dealings and to support our ideology all Vendors, Customers and Business Partners are requested not to provide any gift and /or inducement to any of our employees for securing/being granted favour in dealings with our Company. In assurance of your commitment to the aforesaid, it will be highly appreciated if you fill up, sign and abide by the attached undertaking.

Report of any gifts and /or inducements sought by any employee of the company (IREL(India)Limited) should be immediately reported to any one of the following:

Chairman & MD

IREL(India)Limited 1207 VS Marg,Prabhadevi Mumbai 400 028 Ph.022-24225778

Email: cmd@irel.co.in

Chief Vigilance Officer

IREL(India)Limited 1207 VS Marg,Prabhadevi Mumbai 400 028 Ph.022-24221068

Email: cvo@irel.co.in

or

Shri CVR Murty GM & Head, OSCOM,

IREL(India) Limited, OSCOM, PO-Matikhalo, Dist-Ganjam, Orissa-761045. Ph: 06811-257890-95

Email: head-ireo@irel.co.in

We assure you those complaints, if any, made by you on the subject will be kept confidential and fair investigation will be conducted and appropriate action will be taken. Similarly, we expect your commitment to the under taking and its violation will have consequences as per prevailing rule of the company.

Thanking you, For IREL(India)Limited,

GM (Purchase) & I/c Marketing

13.0 UNDERTAKING TO BE SUBMITTED BY TENDERER

		Date:
То		REL(India)Limited OM, Matikhalo-761045.
I/ We.		am/are a Vendor/ Customer of IREL(India)Limited.
I/We a	igree ar	nd undertake:
	(i)	Not to provide any gift and/ or inducement to any employee of the company in connection with securing/ being granted favour(s) in my/our dealings with the company and its field Unit namely OSCOM at Orissa,
	(ii)	To immediately report any gift and / or inducement sought by any employee of the company in exchange of the company and /or its field Units granting favour(s) to me/us in my/our dealings with the company and /or its field units.
		Signature:
		Name:
		Address (with seal):

Scope of Work

• Event management for inauguration function towards supply of potable water from Desalination plant to Public.

N.B- Bidders are requested to visit the site before quoting the price and to understand the existing site conditions and requirements for organizing the event. No claims will be entertained due to ignorance of the event's requirements as table below:

Sr. No.	Element	Description of items	QTY	UOM
1	40 ft x 100 ft= 4000 Sq Ft water proof German Tent along with cloth ceiling and side walling four side with entry gate (Entrance gate- 400 running Ft mojo barricading)		4000	Sq. Ft.
		3200 sq.ft feet tent with cloth ceiling at top and side walling both the sides including steel structure covering at desalination plant	3200	Sq. Ft.
2	Carpeting	Audience Space Double layer floral Carpeting and red carpet on the walkway for guest movement at Main event area and desalination plant.	7200	Sq. Ft.
		Stage with carpet 24x 16 x 2 ft (including steps) at Main Event Area	768	Sq. Ft.
		Single Dias with VIP Chairs and Table for seating(Stage) of 06 VIPs	6	nos.
		02 seated Sofa set for VIP seating at front row	10	nos.
		Tea Poy with cloth covering	4	nos.
		Banquet Steel Chairs with Good cloth covering	300	nos.
3	Stage & Seating arrangements	Lamps	1	nos.
		Air conditioners 4 tons	10	nos.
		Podium with branding	1	nos.
		standing fan	10	nos.
		Stage backdrop with flex along with fixation (24X10ft)	1	nos.
		Steel chairs for along with good cloth covering	300	nos.
4	Walaama Oaka	Welcome gates at Colony gate, plant main gate, Second gate, TTI Building turning, Side wall start, Railway sliding (flex frame and flower)	8	Nos.
4 Welcome Gate		Box gate at event entry point such as guest house, guard of honour, stage and desalination plant (flex frame and flower)	4	Nos.
		Sound setup JBL/RCF/YAMAHA		
	Supporting setup	Genset 125 Kva with Fuel		umpsum
	oupporting setup	Genset 82 Kva with Fuel	ַ '	umpaum
5		Minimum Ambience lighting with face lights		
		LED 8X6 ft. 2nos with switcher and amplifier		
6	Electronics and VC	VC Setup with 3 camera & 1 inaugural screen		umnaum
6	setups	1 still Camera & 1 Video camera (Photo Album to be provided within one day after completion of the event) and videography to be provided within one week after completion of the program	Lumpsum	
7	Ctandaca	Standees (3x6 ft)	20	nos.
7	Standees	Standees (4x8 ft)	20	nos.
		Granite with engraving as per EIC's instruction (4x6 ft)	1	
		Stand	1	
8	Plaque	Natural Flower Decoration	sufficient	LS
		Remote Operating Curtain	1	

		Tea poy bouquet	6	nos.
	Flower and Decoration main venue &	Flower bouquet for guest	10	nos.
9		Flower panneling (around the stage and podium)	100	Sq. Ft.
	desalination plant	Marigold 2 layer chain	100	Sq. Ft.
	(natural flowers)	flower panelling from glass door to control room at desalination plant	100	Sq. Ft.
10 Refreshments		Refreshments for 100 nos. of VIPs (dry fruits + 1 ltr branded water bottle)	100	Nos.
10	Refreshments	Snacks packets for 400 Nos. of audiences (snacks packets with fruit juice bottles)+ 1000 small water bottles	400	Nos.
		Red carpet for guard of honour 5x80 ft	400	Sq. Ft.
	Others	Side walling near medial to desalination plant 8 x 2500 ft both sides along with fixing of flex (3 x 4 size of 30 numbers)	40000	Sq. Ft.
11		Flower pots	100	Nos.
		Manpower (Waiters with proper uniforms and housekeeping persons)	30	Nos.
		Professional Program anchor	1	Nos.
		Stage hostesses	4	Nos.
		Air conditioned Dining area of 50x40=2000 sq. ft	2000	Sq. Ft.
12	Dining area	Round table for VIPs (50-100 persons) along with good cloth covering	10	Nos.
		Steel chairs for VIPs sitting at round table along with good cloth covering	60	Nos.
13	Miscellaneous	Miscellaneous expenses as per direction of EIC Limiting to Rs.2 Lakhs	Lu	ımpsum

Special Condition of Contract

1.0 GENERAL:

The special conditions of contract shall be read in conjunction with the general conditions of Contract, Specifications or other supplementary documents detailing the work. Providing that where any provision of the General Conditions of Contract is repugnant to or at variance unless a different intention appears, the provision of the Special Conditions of Contract shall to the extent of such repugnance or variation prevail.

2.0 TENDER RATES:

- a) The rates quoted in the price schedule shall be firm throughout the period of Contract including extension of time, if any.
- b) If the bidder submits abnormally low bid in combination with other elements of the bid which raises material concern as to the capability of the bidder to perform the contract at the offered price, the bidder shall be asked to provide detailed price analysis of the bid in relation to the scope, schedule allocation of risk and responsibilities and any other requirements of the bid documents. If the bidder fails to demonstrate its capability to deliver the contract at the offered price the price bid shall be considered unresponsive.

3.0 DURATION OF THE CONTRACT:

This CONTRACT shall remain valid for a period of **Thirty (30) days** from the date of placement of Order or till completion of the tender value whichever is earlier. However, IREL(India)Limited reserves the right to terminate the contract at any time before the expiry of the normal tenure in case service is found to be deficient/ unsatisfactory.

4.0 PAYMENT TERM:

100% payment will be released after successful completion of event within 30(thirty) days from the date of submission of the bills duly certified by our Engineer-in-charge. All payments are subject to deduction of applicable taxes as per rules in vogue. **Please mention the Bank details in your Tax invoice so that payment can be made through RTGS/ NEFT.**

5.0 CONTRACTORS- FURNISHED INSURANCE:

Insurance Cover for Workmen:

You shall at own expense, arrange appropriate insurance to cover all risks assumed by you under this contract in respect of your personnel deputed under this contract as well as your equipment, tools and any other belongings of you or the personnel during the entire period of their engagement in connection with this contract. IREL will have no liability on this account.

6.0 Safety:

The contractor shall abide with all the safety regulations in force. The contractor shall comply with all applicable provisions of contractor safety management policy of OSCOM (copy of CSMP can be obtained from safety department of OSCOM unit) and other precautionary measures which the shift-in-charge has in effect at the site.

All work force employed by the contractor with in IREL Premises shall be certified skilled work force as per MSDE39/12/2022 AP dated: 12 Sept 2022. You shall provide recognition of prior learning (RPL) certificate / Proficiency certificate for they workforce engaged by the contractor.

The contractor shall comply with all the instructions given by the Shift-in-Charge regarding safety precautions, protective measures and all other practices which in the opinion of the Shift-in-Charge might be hazardous. The manpower deployed by the contractor shall undergo periodic training conducted at IREL (India) Limited on safety. The contractor shall at your own expense arrange for the safety provisions as appended to these conditions (Safety codes) or as required by the Engineer-in-charge in respect of all labour directly or indirectly employed for performance of the works and shall provide all facilities in connection therewith. In case you fail to make arrangements and provide necessary facilities as aforesaid, the Engineer -in-Charge shall be entitled to do so and recover the cost from the contractor.

7.0 Mode of payment:

All payment shall be released after deducting the following:

- (a) Compensation recoverable, if any.
- (b) Recoveries on account of IREL(India)Limited's facilities and services
- (c) Deduction towards retention money.
- (d) Deduction if any towards re-coupment of any amounts forfeited, adjusted, deducted out of security deposit.
- (e) Statutory deductions such as IT(TDS) as per rules in vogue.
- (f) Any other deduction.

ANNEXURE-III

SCHEDULE OF PRICE

Sr. No.	Element	Description of items	QTY	UOM	Amount in Rs	GST in	Total amount with GST
1	Tent	40 ft x 100 ft= 4000 Sq Ft water proof German Tent along with cloth ceiling and side walling four side with entry gate (Entrance gate- 400 running Ft mojo barricading)	4000	Sq. Ft.			
		3200 sq.ft feet tent with cloth ceiling at top and side walling both the sides including steel structure covering at desalination plant	3200	Sq. Ft.			
2	2 Carpeting	Audience Space Double layer floral Carpeting and red carpet on the walkway for guest movement at Main event area and desalination plant.	7200	Sq. Ft.			
		Stage with carpet 24x 16 x 2 ft (including steps) at Main Event Area	768	Sq. Ft.			
		Single Dias with VIP Chairs and Table for seating(Stage) of 06 VIPs	6	nos.			
		02 seated Sofa set for VIP seating at front row	10	nos.			
		Tea Poy with cloth covering	4	nos.			
		Banquet Steel Chairs with Good cloth covering	300	nos.			
3	Stage & Seating arrangements	Lamps	1	nos.			
		Air conditioners 4 tons	10	nos.			
		Podium with branding	1	nos.			
		standing fan	10	nos.			
		Stage backdrop with flex along with fixation (24X10ft)	1	nos.			
		Steel chairs for along with good cloth covering	300	nos.			
	Wil	Welcome gates at Colony gate, plant main gate, Second gate, TTI Building turning, Side wall start, Railway sliding (flex frame and flower)	8	Nos.			
4	Welcome Gate	Box gate at event entry point such as guest house, guard of honour, stage and desalination plant (flex frame and flower)	4	Nos.			
		Sound setup JBL/RCF/YAMAHA Genset 125 Kva with Fuel		1			
	Supporting setup	Genset 82 Kva with Fuel	Lumpsum	npsum			
		Minimum Ambience lighting with face		Lumpoum			
5		lights					
		LED 8X6 ft. 2nos with switcher and amplifier					
	Electronics and VC	VC Setup with 3 camera & 1 inaugural screen					
6	setups	1 still Camera & 1 Video camera (Photo Album to be provided within one day after completion of the event) and videography to be provided within one week after completion of the program	Lun	npsum			

8	Standees	Standees (3x6 ft) Standees (4x8 ft) Granite with engraving as per EIC's instruction (4x6 ft) Stand	20 20 1	nos.		with GST
		Granite with engraving as per EIC's instruction (4x6 ft)		noc		
8	Plaque	instruction (4x6 ft)	1	nos.		
8	Plaque	Stand	'			
	. Iaqao	0.0	1	LS		
		Natural Flower Decoration	sufficient	20		
		Remote Operating Curtain	1			
		Tea poy bouquet	6	nos.		
		Flower bouquet for guest	10	nos.		
9	Flower and Decoration main venue &	Flower panneling (around the stage and podium)	100	Sq. Ft.		
	desalination plant (natural flowers)	Marigold 2 layer chain	100	Sq. Ft.		
	(natarar nonoro)	flower panelling from glass door to control room at desalination plant	100	Sq. Ft.		
	Refreshments	Refreshments for 100 nos. of VIPs (dry fruits + 1 ltr branded water bottle)	100	Nos.		
10		Snacks packets for 400 Nos. of audiences (snacks packets with fruit juice bottles)+ 1000 small water bottles	400	Nos.		
		Red carpet for guard of honour 5x80 ft	400	Sq. Ft.		
11	Others	Side walling near medial to desalination plant 8 x 2500 ft both sides along with fixing of flex (3 x 4 size of 30 numbers)	40000	Sq. Ft.		
''	Others	Flower pots	100	Nos.		
		Manpower (Waiters with proper uniforms and housekeeping persons)	30	Nos.		
		Professional Program anchor	1	Nos.		
		Stage hostesses	4	Nos.		
	Dining area	Air conditioned Dining area of 50x40=2000 sq. ft	2000	Sq. Ft.		
12		Round table for VIPs (50-100 persons) along with good cloth covering	10	Nos.		
		Steel chairs for VIPs sitting at round table along with good cloth covering	60	Nos.		
13	Miscellaneous	Miscellaneous expenses as per direction of EIC Limiting to Rs.2 Lakhs	Lum	ıpsum	 	200000

Note: 1. For serial number 12 & 13 IREL reserves the right to execute /delete based on the requirement.

- 2. SI no. 13 bidders no need to quote. However Rs 2,00,000 /- shall be considered for evaluation purpose & payment shall be done as per actual.
- 3. Tax should be mentioned in % only.
- 4. If Separate GST is not mentioned in the price schedule, the rate quoted will be considered as inclusive of GST.
- 5. Evaluation shall be done on overall L-1 basis.
- 6. Tenderer has to provide GST NO, HSN Code & update GST rate as above items.
 7. In case a tie exist between two bidders on quoted price preference will be given to bidder
 - a. Who is a MSE.
 - b. Odisha Bidder
 - Bidder who has done same work earlier for IREL. C.
 - 4. Bidders who have done similar work for IREL.