



आई आर ई एल (इंडिया) लिमिटेड/ IREL (INDIA) LIMITED

(Formerly known as Indian Rare Earths Ltd.)

(A Government of India Undertaking)

Dept. of Atomic Energy

OSCOM Unit, Matikhalo, Ganjam, Odisha

Notification No. : IREL/OSCOM/AUA/2019/1

Date of Notification : 22/08/2019

Last date for receipt of application : 09/09/2019

NOTIFICATION FOR ENGAGEMENT OF APPRENTICES FOR THE YEAR 2019-20 UNDER APPRENTICES ACT, 1961

IREL (India) Ltd., (formerly Indian Rare Earths Limited), a Mini-Ratna Category-1, Premier Public Sector Undertaking under the administrative control of Department of Atomic Energy is the industry leader in the area of extraction of Beach Sand Minerals like Ilmenite, Rutile (Titanium ores), Zircon, Garnet, Sillimanite etc. and producer of Rare earths (Lanthanides) chemicals, Thorium Nitrate etc.

1. Applications are invited for engagement of 71 Apprentices under Apprentices Act, 1961 and Apprenticeship Rules, 1992 as amended from time to time for its OSCOM Unit, Matikhalo, Ganjam, Odisha , as per the details given below.

Sl No.	Apprentices Type	Disc.Code	Discipline	No. of seats	Period of Training
1	Graduate Apprentices	01	Mechanical,	4	1 year
		02	Electrical,	2	1 year
		03	Industrial Engineering,	1	1 year
		04	Computer Science,	1	1 year
		05	Civil,	2	1 year
		06	Chemical.	1	1 year
2	Technician Apprentices	07	Mechanical,	4	1 year
		08	Electrical,	3	1 year
		09	Civil,	2	1 year
		10	Chemical,	4	1 year
3	Trade Apprentices	11	Fitter,	15	1 year
		12	Electrician,	12	1 year
		13	Machinist,	1	1 year
		14	MMV,	1	1 year
		15	Turner,	1	1 year
		16	Painter,	2	1 year
		17	Lab-Asst (Chemical Plant),	2	1 year
		18	Plumber,	2	1 year
		19	Welder,	4	1 year
		20	COPA,	5	1 year
		21	Stenography & Secretarial Practice,	2	1 year
			Total	71	

STIPEND: Rate of stipend of the apprentices will be as prescribed under the Apprenticeship Rules, 1992 and as notified by Government from time to time.

2. Specified Qualification:

2.1. For Graduate Apprentices

- 1) A degree in engineering or technology in relevant discipline granted by a statutory University.
- 2) A degree in engineering or technology in relevant discipline granted by an institution empowered to grant such degrees by an Act of Parliament.
- 3) Graduate examination of professional bodies in relevant discipline recognised by the Central Government as equivalent to a degree.

2.2. For Technician Apprentices :

- 1) A diploma in engineering or Technology in relevant discipline granted by a State Council or Board of Technical Educational established by a State Government.
- 2) A diploma in engineering or technology in relevant discipline granted by a University.
- 3) A diploma in engineering or technology in relevant discipline granted by an Institute recognised by the State Government or Central Government as equivalent to (1) and (2) above.

2.3. For Trade Apprentices:

- 1) Passed 8th class/ 10th class examination under 10+2 system of education or its equivalent with ITI pass in relevant trade from NCVT/SCVT.
- 2) For Discipline Code-17- Trade Apprentice {Lab-Asst(Chemical Plant)}: Passed 10th class examination under 10+2 system of education or its equivalent with ITI Pass in Lab-Asst(Chemical Plant) Trade from NCVT/SCVT or Passed BSc with Physics and Chemistry as subjects.

2.4. Degree course (including a sandwich degree course with diploma as part of the course; with no break) and Candidates possessing Degree under recognized lateral entry scheme (Class–XII (Sc.)/ ITI/Diploma admitted in 2nd year of Degree course) shall also be considered eligible.

2.5. Diploma course (including a sandwich diploma course with industrial training as part of the course; with no break) and Candidates possessing Diploma under recognized lateral entry scheme (Class–XII (Sc.)/ ITI admitted in 2nd year of Diploma course) shall also be considered eligible.

2.6. Those candidates having qualifications equivalent to any of the Specified Qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature will not be considered.

3. Candidates with qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence Mode shall not be considered.

4. Candidates who have already undergone or are currently undergoing Apprenticeship training under Apprentice Act, 1961 in any Govt./Public Sector/Private Industrial organization are NOT eligible.

5. Candidates having higher/professional qualification of Degrees of Post Graduate qualification in Engineering (M.E /M.Tech), MCA, MBA or its equivalent, CA/ICWA, PhD, LL.B. need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised seats. However, the aforesaid list of higher qualifications mentioned above is not exhaustive. Management may determine any other qualification as a higher qualification which is/ are not listed above. The decision of the management in this regard shall be final and no further enquiry shall be entertained in this respect. Suppression of information regarding possession or pursuing higher qualification shall render a candidate ineligible for consideration at any stage of selection & termination any time during engagement as apprentice. However Qualification of MSc (Chemistry) shall not be considered a disqualification for post of Lab Assistant.

6. As on the last date of application, age of the candidate should be minimum 18 years and maximum 25 years. Age relaxation for SC/ST categories is up to 5 years, for OBC (NCL) up to 3 years and for PwBD up to 10 years.

7. Reservations:

7.1. Reservation will be applicable as per the prescribed percentage applicable to the State of Odisha. Relevant Government guidelines/rules with regard to reservation for engagement of apprentices shall apply.

8. Selection Methodology:

The candidates who are fulfilling the criteria w.r.t. educational qualification and age are only eligible for engagement as apprentices on the basis of merit list based on marks scored in specified educational qualification subject to being found “Medically Fit” by IREL (India) Ltd.’s Medical Officer. Wherever tie is coming, seniority of date of birth will be taken.

8.1. Priority: The following priority will be adopted for selection of apprentices:

1st: Candidates belonging to Land Affected Category-Candidates belonging to land affected category of OSCOM Unit (only one candidate from single family) (Documentary proof to be enclosed).

2nd: Candidates from the peripheral villages situated within 10 km radius of the OSCOM Mines (Documentary proof to be enclosed) and wards of serving employees of OSCOM Unit. (Documentary proof to be enclosed)

3rd: Candidates belonging to Ganjam District (Documentary proof to be enclosed).

4th: Candidates belonging to Odisha State (Documentary proof to be enclosed).

5th: Others

8.2 In case final aggregate marks is not mentioned in Certificate or in Final mark-sheet, average marks of all the semesters / years will be considered as their marks scored in the Qualifying Examination.

8.3 Wherever CGPA or other grades in qualifying examination are awarded, equivalent % of marks should be indicated in the application as per norms adopted by concerned University / Institute. The candidate shall be required to submit a certificate to this effect from the University / Institute at the time of document verification.

8.4 Candidates will be called for document verification in the order of merit. They are required to submit ORIGINAL documents along with one set of self-attested photocopies of documents in regards to educational qualification, age and caste/PwBD (if applicable) and other documents as specified in the advertisement. Candidature will be rejected in case candidates failed to produce the original document or he/she is found not satisfying the eligibility criteria.

8.5 Shortlisted candidates shall undergo Medical Examination and will have to be declared “Medically Fit” by company’s Medical Officer before engagement as Apprentice. Final selection of candidate is subject to medical fitness by Company’s Medical Officer.

8.6 IREL(India) Limited, OSCOM Unit being highly protected area, selected apprentices will be allowed only after submission of Police Verification Certificate duly issued by concerned Police authorities of the area in which the candidate normally resides. Candidate may take parallel action to obtain the Police Verification Certificate, which is a mandatory requirement, to be produced, upon Selection, prior to joining the training.

8.7 If selected, candidates can be posted to any Department of the Company for the Apprenticeship Training.

8.8 The selected candidates must execute a Contract of Apprenticeship Training with respective authority as per the Apprenticeship Act.

8.9 The candidates should NOT have undergone Apprenticeship either in IREL (India) Ltd. or in any other organisation, earlier or pursuing Apprenticeship Training as per the Apprentices Act, 1961, as amended from time to time.

8.10 IREL (India) Ltd. shall have no obligation to offer regular employment to Apprentices during and/or after the completion of the apprenticeship period. After successful completion of Apprenticeship period, candidates shall be relieved from the respective work area.

8.11 Any corrigendum/addendum etc. or updates with regard to this advertisement shall be made available on our website www.irel.co.in only. Candidates are thus advised to periodically visit our above websites as all future correspondence and latest information shall be available only on our website.

8.12 The candidature of the applicant would be provisional and subject to subsequent verification of certificates. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.

8.13 The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of

the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates.

8.14 Applications/Registration which are incomplete or not fulfilling the eligibility criteria shall not be considered “Eligible” and treated as “Rejected”.

8.15 The service terms and conditions of the apprentices shall be governed by The Apprentices Act, 1961 and Rules 1992 as amended from time to time.

9. How to Apply for Apprenticeship:

9.1. For Technician Apprentices and Graduated Apprentices, interested candidates must enroll themselves to the National Apprenticeship Training Scheme (NATS) Portal of MHRD before applying against this advertisement. If not enrolled so far, candidates may register at <https://portal.mhrdnats.gov.in>

9.2. For Trade Apprentices, interested eligible candidates must enroll themselves to the Portal of Ministry of Skill Development And Entrepreneurship, Government of India before applying against this advertisement. If not enrolled so far, candidates may register at <http://www.apprenticeship.gov.in>

9.3. The candidates have to apply for the respective trade through **IREL-OSCOM**:
Registration No. for Trade Apprentices: **E06162100108**,
Registration No. for Technician & Graduate Apprentices: **EORGNC000001**

However, submission of hardcopy of application is must for screening/selection.

9.4. The application should be submitted in the proforma given in this advertisement as in Annexure-A, preferably type written on A4 size paper. The outer cover should be super scribed “**APPLICATION FOR ENGAGEMENT OF APPRENTICE AGAINST NOTIFICATION NO. IREL/OSCOM/AUA/2019/1 Discipline Code: _____**”.

9.5 Candidates must submit self-attested photocopies of following certificates/ documents along with their application:

- a. 10th pass/Matriculation certificate/Birth Certificate issued by the concerned education board/Concerned Authority as proof of date of birth. No other document will be accepted for verification of date of birth.
- b. 10th Mark Sheet
- c. Candidates claiming reservation for SC/ST/OBC(NCL)/EWS/PwBD shall produce their caste certificate in prescribed format issued by Competent Authority
- d. For claiming the benefit of OBC category, the candidate should submit a latest caste certificate (not more than 6 months old as on last date of receipt of application) in the Proforma prescribed by Govt. of India, which would, among others specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training, Government of India OM No. 36012/22/93-Estt.(SCT) dated 08.09.1993 and OM. No. 36036/2/2013-Estt.(Res.) dated 13.09.2017.
- e. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Accordingly, such candidates may choose to apply for the positions provided they meet the age criteria applicable to UR candidates and indicate their category as “UR”. IREL (India)Ltd. being a Central Public Sector Undertaking, only those communities that are mentioned in the common list of OBC approved by Central Government shall be treated as OBC for the purpose of reservation.
- f. Candidates belonging to EWS category are required to submit an Income & Assets Certificate issued by Competent Authority prescribed under Point no. 5 of the DoPT’s OM No. 36039/1/2019-Estt(Res) dated 31.01.2019.
- g. For Trade Apprentice: Semester-wise/year-wise mark sheets and ITI Pass certificate in respective Discipline
- h. For Diploma Apprentice: Semester-wise/year-wise mark sheets and Certificate of full-time Diploma in Engineering
- i. For Graduate Apprentice: Semester-wise/year-wise mark sheets and Certificate of full-time Engineering Graduation Degree
- j. Land Affected Certificate: Attach copies of the relevant land documents and voter ID/ Aadhaar Card establishing genealogical relationship with original Khatedar {if claiming priority as candidate belonging to Land Affected Category of OSCOM Unit (only one candidate from a single family)}.

- k. Nativity Certificate : Nativity certificate issued by concerned revenue authority on or after 1st January 2018 (if claiming priority as candidate from the peripheral villages situated within 10 km radius of the OSCOM Mines)
- l. Proof for employee ward of IREL (India), OSCOM Unit: Declaration from employee concern certifying that the candidate is his/her ward along with photocopy of ID card of the employee.***
- m. Aadhaar Card.

*** Employee Ward is subject to verification by the management and decision of the management shall be final in this regard.

9.6. The duly filled in application form affixing passport size photograph of the applicant on the space provided along with of all supported documents may be sent to the following address:

**HOD (S & T)
IREL (INDIA) LIMITED,
MATIKHALO, DIST: GANJAM, ODISHA.
PIN CODE: 761045**

9.7. The filled in application should reach us on or before the last date i.e. 09.09.2019. Applications received after the last date for any reasons will not be considered.

9.8. Application should be sent by post, preferably through speed-post. Applications received through any other mode will also be considered. However, under no circumstances the company will be responsible for any delay/loss during transit. No correspondence in this regard will be entertained.

10. Verification of documents:

Physical verification of the original documents shall be done prior to joining date on a specific date. A provisional offer letter of training will be sent via e-mail once the candidate is selected. A print out of the same may be brought during document verification. The original documents mentioned in clause 9.5 along with a self attested copy should be brought for verification. Even though a provisional offer letter of training is issued, IREL (India) Ltd. will not be in a position to engage the candidate as an apprentice in case the candidate fails to bring the original certificates for verification within the stipulated date. The decision of the Company will be final and binding on candidate.

11. General Conditions:

11.1. Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.

11.2. The candidate must ascertain the correctness of all information before filling in the Application Form and its final submission.

11.3. The candidate shall be wholly/exclusively responsible for the information provided in his/her application form.

11.4. The candidate should keep a photocopy of the application for future reference.

11.5. Mere fulfillment of eligibility criteria/norms does not entitle a candidate to be considered for engagement as Apprentice. Management reserves the right to reject the application without assigning any reason and to raise standard of specifications to restrict the number of candidates to be called for engagement as Apprentices. The selection process can be cancelled/suspended/restricted/enlarged/modified without assigning any reasons thereof. The decision of the Management will be final and no appeal will be entertained.

11.6. Candidates can apply for one Trade ONLY. Further, only one mobile number and one email ID can be used for applying for the post. The same mobile number and email ID cannot be used by any other candidate for filling application for this notification.

11.7. Suppression of information regarding possession or pursuing higher qualification shall render a candidate ineligible for consideration at any stage of selection & termination any time during engagement, if engaged.

11.8. The above vacancy may increase or decrease as per the requirement of the company

11.9. Candidates whose educational study results are awaited need not to apply.

11.10. Candidates having job experience for a period of one year or more will not be eligible.

CGM & Head, OSCOM

IREL (INDIA) LIMITED
 (Formerly known as Indian Rare Earths Ltd)
 OSCOM, MATIKHALO, GANJAM, ODISHA
 (A Govt of India Undertaking)
 Dept of Atomic Energy

**Affix your recent
 passport size
 photograph**

APPLICATION FORMAT

(Please fill in **BLOCK** letters only)
 Ref: Adv. No. IREL/OSCOM/AUA/2019/1

Application for engagement as Graduate/Technician/Trade Apprentice

Discipline Code:

Discipline/Trade:

- A. Portal Registration No. (EORG/EORD/A):
 B. Aadhaar No:

1) Name in full:

Surname	First Name	Middle Name

2) Father's Name:

Surname	First Name	Middle Name

3) Husband's Name:

Surname	First Name	Middle Name

4) Nationality:		5) State of Domicile:	
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6) Gender :		7) Marital Status			
Male	Female	Married	Unmarried	Widower	Divorcee

8) Date of Birth:								9) Age as on 09-09-2019					
D	D	M	M	Y	Y	Y	Y	Years	Months	Days			

10) Category :				
GEN	OBC (NCL)	SC	ST	EWS/ PwBD

(Tick the appropriate category and enclose valid certificate from the appropriate Authority for categories other than General).

11) Permanent Address:						
District:						
State:		Pin				
12) Local Address/Address for communication						
District:						
State:		Pin				

13) Contact Number: STD code _____ **Tel. No.** _____ **Mobile No.** _____
Fax.No. _____ **E-mail ID** _____.

Sl No	Examination Passed	Name of Institute	Year of Passing	Max. Marks	Marks Obtained	% of Marks

14) Whether Land has been handed over to IREL (India) Ltd : Yes / No

If Yes: Copies of relevant land documents and voter ID/ Aadhar Card establishing genealogical relationship with original Khatadar, shall be attached. (only one candidate from a single family).

15) Whether belong to Peripheral villages within 10 km radius from the mining plant. Yes/No

If yes, please provide details: Nativity/ Residential Certificate issued by concerned revenue authority on or after 01 January 2018.

16) Whether Ward of serving employee of IREL(India), OSCOM Unit: Yes / No

If yes, please provide details: Name of the Employee: _____ Emp. Code: _____
Relationship with the Employee: _____

17) Languages known: (i) Mother tongue _____
(ii) Other languages _____
(Read, write and speak)

I hereby declare that the details given above by me are correct and true to the best of my knowledge. If any of the facts herein mentioned are found to be incorrect or false at a future date, my engagement in IREL may be terminated.

Date:
Place

(Signature)